

**FLORIDA 4-H CAMPS CODE OF CONDUCT
AND DISCIPLINE PROCEDURES UNDERSTANDING**

Standards of conduct are established below and should be reviewed with all persons prior to leaving the County and by the "adult in charge" at the beginning of the week. Participants are expected to understand, respect, and act in accord with these standards as they support the goal of maintaining the health, safety and well-being of all persons attending, while also ensuring that all can benefit from their planned teaching and learning responsibilities.

I. Standards

- Participants are expected to participate in all components of the planned program.
- Participants are expected to be responsive to the reasonable requests of the event leader/agent.
- Participants will be respectful of their need for personal safety and the safety of others.
- The possession or use of alcoholic beverages, non-prescription drugs, narcotics, firearms and/or other weapons, tobacco and tobacco products, is strictly prohibited at all times.
- The malicious destruction or theft of personal, state, county, or 4-H property is unacceptable behavior.
- Gambling for money is not permitted.
- Participants will remain at the premises of the program/event at all times unless they have been granted permission to leave by the adults in charge.
- Visitation by non-registered persons is discouraged. The event leader/agent should be notified if guests are expected.
- Participants will leave the premises in as good or better condition than it was upon arrival.

II. 4-H'ers accused of any of the following will be required to appear before a review board:

- Possession or use of illegal drugs or alcoholic beverages;
- Theft, misuse, or abuse of public or personal property;
- Sexual misconduct;
- Possession of weapons or fireworks;
- Unauthorized absence from the premises of the event;
- Physical assault.

III. If the accused 4-H'er is found in violation of the offenses listed in II above, his/her parents will be notified; and the 4-H'er will be sent home immediately at the parent's expense, and may be suspended from participation in district, state, national, and international 4-H activities for a period of up to 12 months.

IV. 4-H'ers accused of any of the following may be required to appear before the review board:

- Breaking curfew or disturbing the peace;
- Unexcused absence from the activities of the event;
- Unauthorized use of vehicles during the event;
- Physical assault.

V. If the accused 4-H'er is found in violation of the offenses listed in IV above and receives discipline issued by the review board, his/her parents will be notified, and the 4-H'er may be sent home immediately at the parent's expenses, and may be suspended from participation in district, state, national, and international 4-H activities for a period of up to 6 months.

VI. Realizing these guidelines are not "all inclusive," the Extension Service reserves the right to make adjustments to these policies.

VII. NOTIFICATION PROCEDURES: If a 4-H'er is found in violation of the Code and is to be sent home, the event leader/agent will notify the agent responsible for that participant.

VIII. REVIEW BOARD: Will be appointed at the beginning of the week by the event leader/agent.

IX. APPEAL PROCEDURES: If a 4-H'er wishes to appeal the decision of the review board, he/she must appeal in writing through their County Extension Office. Appeals must be filed within 30 days following notification of punishment.

As necessary, the Assistant Dean -- 4-H, shall appoint an appeal board to meet no sooner than 30 days nor later than 60 days following the date of the 4-H'er request. The appeal board shall consist of:

- a. A County Extension Agent
- b. A Volunteer Leader
- c. Three 4-H members (when appropriate)
- d. Assistant Dean, 4-H (or designate)

4-H MEMBER AND PARENT AGREEMENT

NAME OF EVENT / PROGRAM: _____

4-H MEMBER SECTION: I agree to participate in the total event/program with a spirit of enthusiasm and cooperation. I will maintain a high standard of behavior while participating in this event/program.

I understand there will be a Disciplinary Committee to render decisions of rule infractions and that I will be under the direct supervision of the Event Leader/Agent and other adults in charge.

I have read the Florida 4-H Code of Conduct and Discipline Procedures and agree to abide by it.

I understand that refusal to participate within the guidelines of the program will result in the loss of privilege to participate, and in my being sent home. I have read and fully understand this agreement.

(Date) (4-H Member's Signature)

PARENT/GUARDIAN SECTION: An adult extension agent or leader will be present at program/event and designated as the Event Leader/Agent. This person will be responsible for the discipline and welfare of all participants, will follow the discipline procedures outlined in the Florida 4-H Code of Conduct and Discipline Procedures, and has the authority to act autonomously when procedural avenues have been exhausted. I have read and understand the Code of Conduct and Discipline Procedures. I understand that my child can be sent home for serious rules infractions. Should this become necessary the following procedure will be followed:

- * The responsible extension agent or other adult in charge from our county shall be notified by the Event Leader/Agent. I will then be contacted by our county extension agent or other adult in charge.
- * If our county extension agent or other adult in charge is unable to be reached, the Event leader/Agent will then contact me directly. If I am unable to be reached, the person(s) I have listed as emergency contacts will be called. The person(s) designated below may act in my behalf.
- * If my child must be removed from the event, it is the responsibility of our county extension agent or other adult in charge to make arrangements with me, or the person(s) listed below, for transportation of my child from the event to my home.

Release of Liability: In consideration of the Florida 4-H Program's action in allowing my child to participate in this activity, the undersigned acknowledges that the program may involve participation in exercises which may be physically demanding and may subject the participant to stress, anxiety, and possible hazards, not all of which can be foreseen. It is fully understood that reasonable precautions will be taken to protect the participant at all times.

In consideration of the benefits from participating in the program, the undersigned does hereby **RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE** any instructor, leader and/or sponsor of the Program, Florida 4-H Foundation, the University of Florida, the Board of Regents of the State of Florida and their respective officers, agents or employees from any and all liability claims, demands, actions, causes of actions and cost arising out of or related in any way to any loss, damage or injury that may be sustained or incurred by my child as a result of participation in such Florida 4-H activity.

(Date) (Parent/Guardian's Signature) (Day Telephone) (Evening Telephone)

PERSONS (other than parent/guardian) TO BE CONTACTED IN CASE OF EMERGENCY

Name: _____ Day Phone: (____) _____
Relationship: _____ Evening Phone: (____) _____
Name: _____ Day Phone: (____) _____
Relationship: _____ Evening Phone: (____) _____